Comprehensive Progress Report

Mission: A unified school committed to teaching all students at the highest levels of learning.

Vision:

Goals:

A 4.01 Target Goal: At least 80% of students in grades K-2 will be proficient on the EOY TRC Assessment

A 4.01 Target Goal: At least 80% of students in grades 3-5 will be proficient on the Math EOG

A 4.01 Target Goal: At least 85% of students in grades 3-5 will be proficient on the Science EOG

A 4.01 and A 4.06 Strategic Goal- Indicator 34 on SAM will increase from Emerging/Developing to Operationalizing or better, completed by May 30.

A 4.01 Target Goal: At least 85% of students in grades K-2 will be proficient on EOY Math Benchmark Assessment

A 4.06 Target Goal: The yearly total number of office discipline referrals will not exceed 40.

A 4.01 Target Goal: At least 70% of students in grades 3-5 will be proficient on the Reading EOG

A 4.01 80% of Tier 3 students in Corrective Reading in grades 4 and 5 will achieve their expected growth in Reading on the i-Ready EOY assessment.

A 4.06 Begin tracking the correlation of number of ODRs and number of stickers given out.

A 4.01 80% of Third grade students in Corrective Reading will meet their expected growth on the EOY DORF assessment.

A 4.01 80% of Tier 3 students in Number Worlds in grades 4 and 5 will achieve their expected growth in Math on the i-Ready EOY assessment.

! = Past Due Objectives   KEY = Key Indicator

Core Function:	Dimension A - Instructional Excellence and Alignment			
Effective Practice:	**High expectations for all staff and students**			
KEY	**A1.07**	**ALL teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them.(5088)**	**Implementation Status**	**Assigned To**	**Target Date**
Initial Assessment:	We have developed school wide SOAR expectations. Classroom rules are aligned to these SOAR expectations. Our MTSS goal team have developed SOAR lesson plans to teach these expectations. Next step is to develop a school wide reinforcement system for the expectations.	Limited Development 09/19/2017		
How it will look when fully met:				
Actions				
	Notes:			

Core Function:	Dimension A - Instructional Excellence and Alignment			
Effective Practice:	**Curriculum and instructional alignment**			
KEY	**A2.04**	**Instructional Teams develop standards-aligned units of instruction for each subject and grade level.(5094)**	**Implementation Status**	**Assigned To**	**Target Date**
Initial Assessment:	We have grade level planning using the curriculum guides during common planning time. During Early Release days we provide time for vertical alignment of grade levels. Pre and post tests, lesson plans, and PLC notes.	Full Implementation 09/19/2017		

Core Function:	Dimension A - Instructional Excellence and Alignment			
Effective Practice:	Student support services			
KEY A4.01	The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)	Implementation Status	Assigned To	Target Date
Initial Assessment:	2017-18-Currently, the master schedule has a Tier II intervention time build in for grades 1-5. There is no Tier III intervention time built into the master schedule. Currently, we have 2 weekly PLC's. One focused on planning and the second focused on Tiered students. Core reading instruction consist of Guiding Reading and resources are used ever year to upgrade our guided reading library. 2018-19- Last year we began to implement a Tier 3 time for Reading and Math- both 2x a week. This year we are looking to increase the time for our Tier 3 programs to 4x week each for math and reading. We still have a weekly planning PLC and a second MTSS PLC that meets 2-3 times per month.	Limited Development 06/09/2017		
How it will look when fully met:	When fully implemented the master schedule will include a daily Tier II and Tier III intervention block for K-5. For the upcoming school year (2017-2018) we will focus on grades 3-5. The following year we will focus on K-2. Direct instruction programs will be purchased and staff will be trained in their implementation. Our MTSS PLC will involve reviewing/analyzing student data. A systematic process to move students through the Tier process and Direct Instruction program will be implemented. This school year (2018-19) we are planning to increase our Tier 3 intervention times for grades 3-5 and continue with the same direct instruction programs. We will continue with the MTSS PLCs and also add a MTSS Academic Goal Team to review Tier 3 student data and our Tier 3 processes.		Kevin Brown	12/20/2018
Actions		50 of 70 (71%)		
8/16/17	The Leadership team developed the Master Schedule with Tier 2 and 3 intervention blocks.	Complete 08/17/2017	Kevin Brown	08/28/2017
Notes:				
8/16/17	Number Talks training is scheduled for Tuesday, August 22nd.	Complete 08/22/2017	Kevin Brown	08/22/2017
Notes:				

8/16/17	Tier 3 instruction consists of Corrective Reading and Number Worlds. Training for Corrective Reading will be on Thursday, August 17th.	Complete 08/18/2017	Kevin Brown	09/01/2017
	Notes:			
8/16/17	Teacher assistants will be trained in Number Worlds	Complete 09/29/2017	Kevin Brown	09/29/2017
	Notes:			
8/16/17	Leadership team attend training on NC ENSI	Complete 08/16/2017	Kevin Brown	08/16/2017
	Notes:			
9/5/17	We will add the NC ENSI math assessments for K-3 and begin assessing at the BOY.	Complete 10/05/2017	Jessica Park	09/29/2017
	Notes:			
9/5/17	After students are screened with i-ready and NC ENSI, the students in yellow and red, will be assessed for Number worlds and Corrective Reading.	Complete 10/05/2017	Kim Sudman	09/30/2017
	Notes:			
9/5/17	Staff members will receive training on the LLI kits for 1st and 2nd for Reading interventions.	Complete 11/14/2017	Jamie Wike	11/30/2017
	Notes:			
9/5/17	Teachers will progress monitor Math Tier 2 students monthly- K-5 teachers will PM students based on the anchor deficit in Math.	Complete 04/13/2018	Jessica Park	02/23/2018
	Notes:			
9/5/17	1st -3rd teachers will progress monitor Reading Tier 2 students monthly using Reading 3D based on lowest anchor deficit	Complete 11/28/2017	Dianne Stewart	10/30/2017
	Notes:			
9/6/17	Teachers will analyze student data during our data days after the Beginning of the Year Screenings are completed.	Complete 10/05/2017	Kevin Brown	10/06/2017
	Notes:			
9/12/17	We will implement Corrective Reading and Number Worlds during our Tier 3 time	Complete 10/11/2017	Jessica Park	10/13/2017
	Notes:			
9/12/17	Leadership will meet with TAs to set schedule for Number Worlds and Corrective Reading, organize student groups, and prepare materials	Complete 09/27/2017	Kevin Brown	10/06/2017
	Notes:			
9/12/17	Leadership will be trained on fidelity checks with Corrective Reading and Number Worlds	Complete 01/30/2018	Kevin Brown	01/19/2018
	Notes:			

9/12/17	Goal Teams will analyze Fidelity and progress data of Number Worlds and Corrective Reading monthly	Complete 01/09/2018	Jamie Wike	01/09/2018
	Notes:			
9/12/17	1st and 2nd grade will implement LLI kits into Thunderbird Time and CORE. 1st grade is using as intervention and 2nd grade is using for CORE.	Complete 01/09/2018	Jamie Wike	01/30/2018
	Notes:			
9/12/17	Grade levels will meet with Leadership on Fridays for their MTSS PLC where they will analyze MTSS student data and complete any MTSS paperwork	Complete 09/21/2017	Kevin Brown	09/15/2017
	Notes:			
9/12/17	4th and 5th grade will screen students in math and reading using i-ready for BOY data	Complete 09/22/2017	Kim Sudman	09/29/2017
	Notes:			
9/18/17	Students in our Corrective Reading groups will be progress monitored using CR progress monitoring materials	Complete 11/10/2017	Kevin Brown	11/17/2017
	Notes:			
9/18/17	4th and 5th grade teachers will progress monitor Tier 2 Reading students monthly using Fluency and CLOZE passages per the student deficit in Reading.	Complete 01/09/2018	Kim Sudman	12/11/2017
	Notes:			
1/9/18	Complete Data Days at the Beginning of February. We will analyze BA data, i-Ready Data, mClass data, and NCENSI data.	Complete 02/13/2018	Jodi Gallyon	02/16/2018
	Notes:			
1/9/18	Reconfigure leveled groups for Thunderbird time, Guided Reading, Corrective Reading and Number Worlds based on the Mid-Year data.	Complete 02/13/2018	Lori Beth Johnson	02/17/2018
	Notes:			
1/9/18	We will analyze i-Ready Growth data from the Corrective Reading groups and Number worlds groups at the end of the year.	Complete 06/11/2018	Kim Sudman	06/12/2018
	Notes:			
2/13/18	We will give Number Worlds students a Unit 1 Final test and a pre-test for Unit 2 in order to find out which students need this Unit.	Complete 04/09/2018	Jodi Gallyon	03/16/2018
	Notes:			
2/13/18	We will rearrange groups for Number Worlds based on the Unit 2 pre-test.	Complete 04/09/2018	Jodi Gallyon	03/16/2018
	Notes:			

2/13/18	After Data Day, we added Tier 2 and 3 students to RtI Stored.	Complete 03/02/2018	Kim Sudman	02/23/2018
Notes:				
2/13/18	On Early Release Day, Leadership will meet with TAs to do a process check for Number Worlds and Corrective Reading.	Complete 03/02/2018	Kevin Brown	02/28/2018
Notes:				
2/13/18	Progress Monitor red students in K-3 Reading	Complete 02/13/2018	Jamie Wike	02/13/2018
Notes:				
2/13/18	Progress Monitor red and yellow K-5 Reading and Math	Complete 03/09/2018	Dianne Stewart	03/09/2018
Notes:				
2/13/18	Progress Monitor red students in Reading K-3	Complete 03/26/2018	Jessica Park	03/23/2018
Notes:				
2/13/18	Progress Monitor red and yellow K-5 Reading and Math	Complete 05/22/2018	Jodi Gallyon	04/27/2018
Notes:				
2/13/18	mClass screening EOY K-3	Complete 05/22/2018	Kevin Brown	05/25/2018
Notes:				
2/13/18	iReady EOY screening 4-5	Complete 05/31/2018	Kim Sudman	05/25/2018
Notes:				
2/13/18	NCENSI EOY Screening	Complete 06/01/2018	Jamie Wike	05/25/2018
Notes:				
3/13/18	Leadership will create a chart with each student that needs Progress monitoring. As teachers complete their progress monitoring, leadership will check off students as completed.	Complete 04/09/2018	Kevin Brown	03/23/2018
Notes:				
4/25/18	Analyze the school EOG and Benchmark data for all grade levels at the end of the year.	Complete 06/11/2018	Kim Sudman	06/12/2018
Notes:				
6/10/18	Leadership review Wise Ways over the summer to determine direction for this SIP goal	Complete 08/22/2018	Kevin Brown	08/15/2018
Notes:				
9/9/18	Principal meet with IF and 4th and 5th grade teachers to discuss scheduling Tier 3 Math and Reading interventions within the master schedule	Complete 08/08/2018	Jason Humphrey	08/22/2018
Notes:				

9/9/18	Leadership create indicators for CWT to use as monitoring data for Guided Reading	Complete 09/11/2018	Kevin Brown	09/11/2018
Notes:				
9/9/18	IF provides Guided Reading PD to teachers	Complete 08/22/2018	Kevin Brown	08/24/2018
Notes:				
9/9/18	IF provide follow up PD on Guided Reading in PLCs	Complete 09/19/2018	Kevin Brown	09/21/2018
Notes:				
9/9/18	Leadership assigns teachers to goal teams	Complete 08/31/2018	Jason Humphrey	09/07/2018
Notes:				
9/9/18	IF screens students in 3rd-5th grades who are Tier 2 and 3 for Corrective Reading and Number Worlds	Complete 09/10/2018	Kevin Brown	09/07/2018
Notes:				
9/9/18	Materials are ordered for Corrective Reading and Number Worlds	Complete 09/19/2018	Jason Humphrey	09/14/2018
Notes:				
9/9/18	Teachers and Leadership finalize Corrective Reading and Number Worlds groups during Fall Data Days	Complete 09/25/2018	Kim Sudman	09/28/2018
Notes:				
9/9/18	Corrective Reading and Number World instructors are trained	Complete 09/26/2018	Dianne Stewart	09/21/2018
Notes:				
9/10/18	School Leadership (IF and Prin) review the Guided Reading items on CWT tool with teachers before starting walks		Sherrie Patterson	09/28/2018
Notes:				
9/10/18	Leadership begin CWT with Guided Reading items		Jessica Park	10/08/2018
Notes:				
9/10/18	Corrective Reading and Number Worlds begin		Teresa Shook	10/08/2018
Notes:				
9/11/18	BOY student individual data is analyzed during Data Day and Tier 2 grouping/schedule completed for each grade level	Complete 09/25/2018	Jodi Gallyon	10/02/2018
Notes:				
9/11/18	Grade Level Tier 1 plans completed for Reading and Math based on BOY data	Complete 09/25/2018	Kevin Brown	10/02/2018
Notes:				
9/11/18	Individual student RtI Stored information (paperwork) is updated or created based on BOY date and last year's EOY data		Jason Humphrey	10/02/2018

	Notes:			
9/11/18	IF will complete first coaching observation for Guided Reading and provide feedback to teachers.		Kevin Brown	10/08/2018
	Notes:			
9/11/18	The Academic Reading Goal Team will analyze CWT data for Guided Reading by the beginning of November.		Kevin Brown	10/12/2018
	Notes:			
9/11/18	Academic MTSS team will review RTI stored information on Tier 3 students in order to send feedback to the classroom teacher.		Teresa Shook	10/12/2018
	Notes:			
9/25/18	District Elementary IF Coach will provide Guiding Reading training during ERD	Complete 09/26/2018	Kevin Brown	09/26/2018
	Notes: Training provided by Kim Rector			
9/25/18	Teachers will add students Check-In #1 data and Progress Monitoring data for students in Tiers 2 and 3 during MTSS PLC		Kevin Brown	11/09/2018
	Notes:			
9/25/18	Teachers will add students Progress Monitoring data for students in Tiers 2 and 3 during MTSS PLC		Kevin Brown	12/14/2018
	Notes:			
9/25/18	Academic Reading Goal Team will analyze the CWT data aligned to Guided Reading		Teresa Shook	01/24/2019
	Notes:			
9/25/18	Leadership will add question to walkthrough tool aligned to the quality of the Guided Reading Centers for the 2nd Semester		Jason Humphrey	01/31/2019
	Notes:			
9/25/18	Leadership will review the new question on the CWT and expectation for "quality"		Kevin Brown	02/07/2019
	Notes:			
9/25/18	Teachers complete Evaluate and Plans in RtI Stored for students in Tiers 2 and 3 as needed		Kevin Brown	11/09/2018
	Notes:			
9/25/18	MTSS Academic team reviews Tier 2 and 3 students plans in RtI stored to make sure Evaluate and Plans were completed as needed.		Jamie Wike	11/13/2018
	Notes:			

9/25/18	Teachers in grades 1st and 2nd assess students performing below target level with NC ENSI assessments		Jamie Iglesias	10/07/2018
Notes:				
9/25/18	Leadership and teachers analyze NC ENSI data in MTSS PLC to determine Thunderbird Time PM setup		Jamie Iglesias	10/12/2018
Notes:				
9/25/18	Teachers will complete MOY assessments for mClass (K-3) and i-Ready (4-5)		Kevin Brown	01/28/2019
Notes:				
9/25/18	IF provide Guided Reading PD during PLCs		Kevin Brown	10/15/2018
Notes:				
9/25/18	Teachers add MOY assessment data to RtI Stored for students in Tiers 2 and 3 and complete Evaluates and Plans as needed during our MOY Data Days.		Kim Sudman	02/15/2019
Notes:				
9/25/18	MTSS Academic Goal Team will review Teir 2 and 3 student's work in RtI Stored to make sure evaluate and plans are complete		Jamie Iglesias	02/22/2019
Notes:				
9/25/18	Leadership schedules Tier 3 interventions 4x week each for math and reading.	Complete 08/21/2018	Jason Humphrey	08/21/2018
Notes:				

!	KEY	A4.06	ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)	Implementation Status	Assigned To	Target Date
Initial Assessment:			There are school wide behavior expectations that have been in place for 3 years. School wide expectations are posted throughout the school. Most teachers have classroom rules aligned to the school expectations. There is a process in place to document Level 1 behaviors. Classroom versus office management behavior document is in place. Tier II services such as check in/check out are used for students that need extra behavioral support. This is our 2nd year of a school wide sticker reinforcement system.	Limited Development 06/09/2017		
How it will look when fully met:			When fully met we will have an easy to understand, consistent plan to handle Tier I behaviors. There will be a defined guideline in place to move students to move between Tiers for behavioral concerns. All classrooms will have classroom rules aligned to school wide expectations and a defined classroom behavior management system. A school wide recognition system will be put into place to recognize classrooms. Student behavior will be tracked in RtI Stored.		**Amy Lynch**	**06/08/2018**
Actions				31 of 45 (69%)		
		8/16/17	Principal will review Tier 1 Behavior procedures with staff during opening meeting (Classroom/Office managed behaviors and aligning class rules to SOAR expectations)	Complete 08/22/2017	Melissa Triplett	08/22/2017
			Notes:			
		9/5/17	All classroom teachers will have school rules aligned to SOAR expectations.	Complete 09/12/2017	Melissa Triplett	09/08/2017
			Notes:			
		9/5/17	Teachers will teach SOAR expectation lesson plans for various locations throughout the school.	Complete 09/29/2017	Jessica White	09/29/2017
			Notes:			
		9/5/17	Revisit lesson plans after Thanksgiving (Nov. 27) , Christmas (Jan. 2) breaks and Spring Break (April 13)	Complete 04/13/2018	Melissa Triplett	04/13/2018
			Notes:			
		9/5/17	Check monthly attendance data for at-risk students.	Complete 10/09/2017	Melissa Triplett	10/02/2017
			Notes:			
		9/5/17	Leadership will add SOAR expectation lesson plans to shared folders for teachers to access.	Complete 09/12/2017	Jason Humphrey	09/12/2017
			Notes:			

9/5/17	MTSS Goal Team will create/update the school wide behavior reinforcement system process	Complete 09/12/2017	Jason Humphrey	09/12/2017
	Notes:			
9/12/17	Principal will go over new behavior processes- counselor doing ISS and tracking continual Tier 1 behaviors	Complete 08/22/2017	Melissa Triplett	08/22/2017
	Notes:			
9/12/17	SIT will review school wide reinforcement system and make any necessary changes.	Complete 09/12/2017	Cindy Manno	09/12/2017
	Notes:			
9/12/17	SIT will review and make any necessary changes to the school wide behavior reinforcement plan	Complete 09/12/2017	Amy Lynch	09/12/2017
	Notes:			
9/12/17	MTSS Behavior Goal Team will create/purchase materials needed for reinforcement system- teacher charts, counselor tracking charts, and stickers	Complete 09/27/2017	Cindy Manno	09/29/2017
	Notes:			
9/12/17	Implement school wide behavior reinforcement system	Complete 10/11/2017	Amy Lynch	10/06/2017
	Notes:			
9/12/17	MTSS Goal Team meet with enhancement teachers about giving out stickers in their classes	Complete 09/21/2017	Jessica White	09/22/2017
	Notes:			
9/12/17	Principal post Reinforcement process in shared folder	Complete 09/18/2017	Jason Humphrey	09/15/2017
	Notes:			
9/18/17	School Counselor and Principal will review go over SIT approved school reinforcement process at staff meeting	Complete 09/19/2017	Melissa Triplett	09/19/2017
	Notes:			
9/18/17	School Counselor trains staff in Tier 2 Check In-Check Out process	Complete 09/19/2017	Melissa Triplett	09/29/2017
	Notes:			
9/18/17	School Counselor completes annual Bullying training with staff	Complete 09/19/2017	Melissa Triplett	09/29/2017
	Notes:			
9/18/17	Leadership meets with Grade levels for MTSS PLCs on Fridays to analyze MTSS behavior data and complete MTSS paperwork as needed	Complete 11/17/2017	Melissa Triplett	10/13/2017
	Notes:			
11/14/17	Talk to staff about the sticker system and how it is going and what suggestions for improvement.	Complete 12/05/2017	Melissa Triplett	12/12/2017

Notes:				
12/5/17	We are analyzing data for the sticker system received by teachers.	Complete 12/05/2017	Melissa Triplett	12/05/2017
Notes:				
1/9/18	Teachers revisit and teach norms due to Christmas break	Complete 01/19/2018	Amy Lynch	01/31/2018
Notes:				
2/13/18	Continue to monitor distribution of Thunderbird stickers	Complete 04/10/2018	Melissa Triplett	03/29/2018
Notes:	Feedback from teachers to be used to help improve system.			
2/13/18	Continue recognizing classes as they earn new levels.	Complete 06/08/2018	Melissa Triplett	06/08/2018
Notes:				
4/25/18	Create a document with ODRs and sticker correlation	Complete 06/11/2018	Amy Lynch	06/12/2018
Notes:				
6/10/18	Leadership and Counselor review Wise Ways to set action plan for next school year	Complete 08/10/2018	Melissa Triplett	08/15/2018
Notes:				
9/11/18	Review EOY discipline data and sticker data from last year		Melissa Triplett	10/16/2018
Notes:				
9/11/18	Goal Team discuss the possibilities of who can hand out stickers. Do we need to look at moving towards others giving out stickers?		Angela Sizemore	10/19/2018
Notes:				
9/11/18	MTSS Behavior Team will analyze the monthly discipline data		Melissa Triplett	09/30/2018
Notes:				
9/11/18	The MTSS Behavior Team will analyze monthly attendance data		Melissa Triplett	09/30/2018
Notes:				
9/11/18	Create Folder in Sharon Folder with MTSS information such as SOAR lesson plans, SOAR expectations, etc...		Amy Lynch	09/21/2018
Notes:	Should be in 2017-18 Sharon folder			
9/11/18	Teachers have classroom rules aligned to SOAR expectations		Teresa Shook	09/21/2018
Notes:				
9/11/18	Triplett will do MTSS-Behavior fidelity walkthrough to make sure classroom rules are aligned to SOAR expectations		Melissa Triplett	09/28/2018
Notes:				
9/11/18	Teachers schedule classroom guidance classes for core behavior lessons (character ed, anti-bullying, anti-drug, etc...)	Complete 09/06/2018	Amy Lynch	09/10/2018

	Notes:			
9/11/18	Tier 1 behavior plans for each grade level completed in RtI Stored	Complete 09/25/2018	Jason Humphrey	10/02/2018
	Notes:			
9/11/18	Insight bullying lessons for 2nd and 5th grades planned	Complete 09/06/2018	Melissa Triplett	09/14/2018
	Notes:			
9/11/18	Group and Individual counseling sessions are scheduled and shared with staff		Melissa Triplett	10/02/2018
	Notes:			
9/11/18	Classroom Guidance classes begin	Complete 09/10/2018	Jason Humphrey	09/10/2018
	Notes:			
9/25/18	Principal will review school behavior processes (ISS, classroom vs office management, etc) during staff opening meeting	Complete 08/22/2018	Jason Humphrey	08/22/2018
	Notes:			
9/25/18	K-2 and 3-5 Socialization groups are scheduled		Stacy Martin	09/21/2018
	Notes:			
9/25/18	MTSS Behavior Team will analyze discipline and attendance data at goal team meeting		Melissa Triplett	11/16/2018
	Notes:			
9/25/18	MTSS Behavior Goal Team will analyze attendance and discipline data for the month		Melissa Triplett	12/14/2018
	Notes:			
9/25/18	MTSS Behavior Goal Team will analyze attendance and discipline data for the month		Melissa Triplett	01/18/2019
	Notes:			
9/25/18	Teachers will review the behavior expectations after returning from Thanksgiving break		Cindy Manno	11/27/2018
	Notes:			
9/25/18	Teachers will review behavior expectations with students after returning from Christmas Break		Cindy Manno	01/04/2019
	Notes:			
9/25/18	School Counselor completed Tier 2 MTSS behavior training with staff	Complete 09/11/2018	Melissa Triplett	09/16/2018
	Notes:			

KEY	A4.16	The school develops and implements consistent, intentional, and on-going plans to support student transitions for grade-to-grade and level-to-level.(5134)	Implementation Status	Assigned To	Target Date
Initial Assessment:		We provide Kindergarten registration for incoming kindergarten students as well as staggered entry during the first week of school. We also take 5th grade students o the middle school for orientation fora day at the end of the school year. Our 5th graders change classes as we departmentalize for reading and math.	Limited Development 09/19/2017		
How it will look when fully met:					
Actions					
	Notes:				

Core Function:		Dimension B - Leadership Capacity			
Effective Practice:		Strategic planning, mission, and vision			
KEY	B1.03	A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other professional staff meets regularly (at least twice a month) to review implementation of effective practices. (5137)	Implementation Status	Assigned To	Target Date
Initial Assessment:		SIT and Goal Team meet monthly. Principal highly visible and involved in the classroom.	Full Implementation 09/19/2017		

Core Function:		Dimension B - Leadership Capacity			
Effective Practice:		Distributed leadership and collaboration			
KEY	B2.03	The school has established a team structure among teachers with specific duties and time for instructional planning.(5143)	Implementation Status	Assigned To	Target Date
Initial Assessment:		Teams are structured at grade and school level for the purpose of data analysis and decision making. Decisions made based on data and aligned to school improvement plan. Curriculum planning is completed in teams and data on school and district initiatives are reviewed	Limited Development 09/19/2017		
How it will look when fully met:					
Actions					
	Notes:				

Core Function:	Dimension B - Leadership Capacity			
Effective Practice:	**Monitoring instruction in school**			
KEY **B3.03**	**The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers.(5149)**	**Implementation Status**	**Assigned To**	**Target Date**
Initial Assessment:	Principal completes observations. In PLC principal helps develop Standards of Progress with teachers to guide instruction. CWT will need to improve and principal needs to provide more feedback to classroom instruction practices.	Full Implementation 09/19/2017		

Core Function:	Dimension C - Professional Capacity			
Effective Practice:	**Quality of professional development**			
KEY **C2.01**	**The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.(5159)**	**Implementation Status**	**Assigned To**	**Target Date**
Initial Assessment:	Data is discussed in PLCs, posted in the classroom, communicated to parents and students. We have Data Days where we discuss students and their progress for MTSS. The data we have in place will continue to drive instruction through PLC collaboration and grade level planning.	Full Implementation 09/19/2017		

Core Function:	Dimension C - Professional Capacity			
Effective Practice:	**Talent recruitment and retention**			
KEY **C3.04**	**The LEA/School has established a system of procedures and protocols for recruiting, evaluating, rewarding, and replacing staff.(5168)**	**Implementation Status**	**Assigned To**	**Target Date**
Initial Assessment:	Very low turnover rate at Sharon. Currently we do not get to replace the positions if we do lose people. We continue to market our school as a small, hard working community focused school as we try to recruit out of district students to improve our enrollment.	Limited Development 09/19/2017		
How it will look when fully met:				
Actions				
Notes:				

Core Function:	Dimension E - Families and Community			
Effective Practice:	**Family Engagement**			
KEY E1.06	**The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)**	**Implementation Status**	**Assigned To**	**Target Date**
Initial Assessment:	Newsletters and curriculum are regularly sent home, although their is no formalized process. Planners and the communication folders are purchased through the school and are used in all classrooms. We have a Reading Night and regularly use ConnectED to communicate with parents. Teachers are required to conference with parents once per semester. Our school library and computer lab are open during the summer for our students to come in a work/read. We have a summer book exchange.	Limited Development 06/09/2017		
	Priority Score: 2 Opportunity Score: 3	Index Score: 6		
How it will look when fully met:	When fully implemented the school will provide ongoing opportunities for parents to better understand the curriculum , how to help their child at home, and how their child is doing in the classroom. The school will solicit feedback from parents and staff when developing the teacher/parent compact. Staff will refer to the compact when discussing student performance with parents. There will be a systemic process for sending grade levels and admin sending newsletters home. Staff will conference with each parent at least once per semester.	**Objective Met 09/11/18**	**Jason Humphrey**	**06/08/2018**
Actions				
8/16/17	Each grade level, or teacher, will send home a monthly newsletter to parents the first Friday of each month that includes skills being taught and what is coming up	Complete 05/04/2018	Katie Flandreau	10/06/2017
Notes:	Enhancements will need to be incorporated into Monthly Newsletter.			
8/16/17	There will be a Kindergarten parent night where parents will be able to ask any questions and gather more information.	Complete 08/23/2017	Michele Adams	08/23/2017
Notes:	This will be a parent only night.			
8/16/17	We will hold a Curriculum Night for all grade levels on Oct 3rd. There will be 2 sessions- 5:30-6:00 and 6:15-6:45. Grade levels will discuss curriculum, how parents can help at home, and specific testing for certain grade levels (RtA for 3rd, Check-Ins for 4th and 5th)	Complete 10/04/2017	Angela Sizemore	10/03/2017
Notes:				
8/23/17	School Open House for students and parents	Complete 09/05/2017	Jason Humphrey	08/24/2017

	Notes:			
8/23/17	PTO hold a Back to School Celebration for students and parents to attend.	Complete 08/19/2017	Jason Humphrey	08/19/2017
	Notes: PTO and staff worked together to coordinate event along with community and school partners			
9/5/17	Teachers send home 1st quarter standards to parents	Complete 09/22/2017	Michele Adams	09/15/2017
	Notes:			
9/5/17	Teachers send home 2nd quarter standards to parents	Complete 11/17/2017	Michele Adams	11/09/2017
	Notes:			
9/12/17	Principal will send home a school monthly newsletter the beginning of each month	Complete 10/05/2017	Katie Flandreau	10/06/2017
	Notes:			
9/12/17	1st Semester Parent Conferences completed with all parents	Complete 12/05/2017	Teresa Shook	11/30/2017
	Notes:			
9/12/17	Parent Involvement Goal Team will review and update Teacher-Parent-Student Compact	Complete 09/05/2017	Jason Humphrey	09/05/2017
	Notes:			
9/12/17	Parents will review and update Teacher-Parent-Student Compact Sheet at Oct PTO meeting	Complete 10/12/2017	Jason Humphrey	10/11/2017
	Notes:			
9/18/17	We will send home School Compact to be signed by parents and students to be returned to school	Complete 10/13/2017	Katie Flandreau	10/20/2017
	Notes:			
11/14/17	Goal Team will create a letter to send home to parents who do not come in for conferences	Complete 11/14/2017	Angela Sizemore	11/14/2017
	Notes:			
11/14/17	Teachers will complete the Missed Conference letter and give to office to mail out	Complete 12/01/2017	Michele Adams	11/30/2017
	Notes:			
11/14/17	Calculate 1st Qtr conference completion data	Complete 01/09/2018	Katie Flandreau	12/15/2017
	Notes:			
12/5/17	Send email to teachers to send updated compact numbers to Mr. Humphrey by Dec 15th	Complete 12/05/2017	Michele Adams	12/15/2017
	Notes:			

1/9/18	Teachers will conduct Parent Teacher Conferences with all student by end of February (Feb 6th and 15th)	Complete 02/28/2018	Jason Humphrey	02/23/2018
Notes:				
1/9/18	2nd Qtr Award's Assembly	Complete 02/09/2018	Patricia Parker	02/02/2018
Notes:				
1/9/18	Invite parents to participate in our school Jump Rope for Heart day. Parents can jump rope with their child on our Jump Rope for Heart Day which is February 16th.	Complete 02/16/2018	Katie Flandreau	02/23/2018
Notes:				
1/9/18	School will provide a Family Reading Night where students and families participate in activities to promote reading.	Complete 02/27/2018	Teresa Shook	02/27/2018
Notes: 84 students attended				
1/9/18	Community Night- The gym is open and families participate in PE activities that their students complete during the day	Complete 03/02/2018	Katie Flandreau	03/02/2018
Notes:				
1/9/18	3rd Quarter Award's Assembly	Complete 04/20/2018	Michele Adams	04/20/2018
Notes:				
1/9/18	Community Night- Mrs. McBride open gym for last Community Night of year	Complete 05/07/2018	Angela Sizemore	05/04/2018
Notes:				
2/13/18	Teachers sent home 3rd quarter standards.	Complete 02/13/2018	Teresa Shook	02/06/2018
Notes:				
2/13/18	Teachers will complete the Missed Conference letter and give to office to mail out	Complete 03/23/2018	Jamie Iglesias	03/09/2018
Notes:				
2/13/18	We will calculate the spring conference data at the March Goal Team Meeting.	Complete 03/13/2018	Michele Adams	03/20/2018
Notes:				
2/13/18	Teachers will send home 4th quarter standards.	Complete 04/12/2018	Teresa Shook	04/12/2018
Notes:				
2/13/18	5th grade Promotion Ceremony	Complete 06/11/2018	Teresa Shook	06/08/2018
Notes:				
2/13/18	Kindergarten promotion ceremony	Complete 06/11/2018	Michele Adams	06/08/2018
Notes:				

2/13/18	4th Quarter Awards Assembly	Complete 06/11/2018	Jamie Iglesias	06/07/2018
Notes:				
2/13/18	Host Kindergarten registration for rising Kindergarten students March 21 and April 17	Complete 04/24/2018	Michele Adams	04/24/2018
Notes:				
2/13/18	Local head start school will visit our kindergarten classrooms on 2-23-18 and 3-9-18	Complete 03/09/2018	Michele Adams	03/20/2018
Notes:				
3/13/18	Kindergarten Teachers will be going to South East Headstart to talk to parents during their kindergarten parent transition meeting.	Complete 04/24/2018	Michele Adams	04/24/2018
Notes:				
3/13/18	We are going to host the South East Headstart pre-k director and teachers for professional development.	Complete 04/25/2018	Jason Humphrey	04/25/2018
Notes:				
4/10/18	District Title 1 Parent Involvement Meeting	Complete 03/19/2018	Jason Humphrey	03/19/2018
Notes: How are parents engaged in learning?				
4/25/18	Library will be open for Summer Book Exchange as well as computer lab.	Complete 06/11/2018	Dianne Stewart	07/01/2018
Notes:				
4/25/18	Relay for Life Walk- School holds own Relay for Life walk and invite community and family members	Complete 05/22/2018	Angela Sizemore	05/11/2018
Notes: Penny War to raise funds and awareness during the week of April 16th to 27th				
6/10/18	Leadership meet to determine action steps for next school year	Complete 09/10/2018	Jason Humphrey	08/15/2018
Notes:				
Implementation:		09/11/2018		
Evidence	1/9/2018 Conference data: Adams 21/21, Park 22/22, Iglesias 17/19, Lynch 19/19, Patterson 17/17, Wike 17/17, White 21/21, Sizemore 22/22, Gallyon 26/26, Sudman 27/27, Shook 27/27. 98% for Spring Conferences https://docs.google.com/spreadsheets/d/1bsGUlVv1x9zi-o-iqPbnR0bsk_YAgJIph_n13upNXtE/edit#gid=513425503			
Experience	1/9/2018 All teachers have had a conference with all parents face to face, email, or letter. Except for Iglesias who was on maternity leave. --- She met with parent before leave			

Sustainability	1/9/2018 Continue to conference with parents in the spring for second conference. Continue same plan for Spring and future years			