

Iredell-Statesville Schools
Department Improvement Plan
A Continuous Improvement Strategic Plan

Department: **EC**

Year: **2019-2020**

P

PLAN: Identify the gap and the approach

What problem are you trying to solve? What process do you want to improve?

The EC Department providing documentation that students are making progress on their IEP (specially behavior plans). (Element 3.5 of the EC LEA Self-Assessment) The EC Department needs to continue their data collection and progress monitoring process to document progress on the student's behavior plans.

Data Analysis. Answer the question below using any data and/or information you have about your performance.

Based on the data, what is the most important area that needs improving and why? (If you have data that helped you answer this question, please copy and paste it into this box.)

Based on the EC LEA Self-Assessment completed in July 2019, our EC Department continues to score lower on Element 3 (IEP Development, Implementation and Outcomes).

Target SMART Goal (One year projection based on the answer to the question above.):

Specific, Measurable, Aligned to requirements, Results-focused, Time-framed

Based on identified needs, the EC Department will continue to provide training on data collection for FBAs and BIPs. EC Leadership will provide guidance as to next steps based on information and directives from Regional Meetings scheduled throughout the school year focusing on PD for elements in the self-assessment. EC Leadership will also provide PD for our school staff on the new FBA and BIP created for this school year. The new FBA and BIP are closely aligned to the regular education FBA and BIP used with MTSS.

What will you do during cycle 1 (Identify key approach or strategy you will implement during cycle 1 to move toward achieving your target goal.)?

During the months of August 2019 – February 2020, the EC Department will provide professional department on effective FBAs and BIPs along

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with appropriate data collection.

| D | TO DO: Develop and Implement Deployment Plan | | | | |
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| Step # | Cycle 1 List the specific steps your team will complete during the first cycle. | Person(s) responsible for completion of the step. | Measure/Indicator (How will you know if the step is completed correctly?) | Start Date | End Date |
| 1 | Identify the type of training necessary | EC Director & Leadership Team | EC LEA Self-Assessment | 8/1/19 | 8/31/19 |
| 2 | Identify who will provide the training and through what venue(s) | EC Director & Leadership Team | EC LEA Self-Assessment | 8/1/19 | 9/1/19 |
| 3 | Provide training to Teaching Staff | EC Director, Leadership Team | EC LEA Self-Assessment | 8/1/19 | 2/1/2020 |
| Implementation Plan Quality Check: | | | | | |
| <p>What resources/budget needs do you have for the first cycle?</p> <p>The EC LEA Self-Assessments, information from Regional Meetings, time for trainings, assistance from Behavior Education Support Team.</p> <p>If you identified budget needs, what budget code will you use to meet the budget needs for this cycle?</p> <p style="text-align: center;">EC Funds</p> <p>If funding is not available, identify the steps from the implementation plan that will address the funding gap.</p> <p style="text-align: center;">n/a</p> | | | | | |
| What professional development/support, if any, will be offered in cycle 1 to help staff implement the approach? | | | | | |
| <p style="text-align: center;">Support will be provided to teachers in the areas of data collection, writing effective FBAs and BIPs and using effective interventions and strategies.</p> | | | | | |
| Determine the measures/data that will be used to determine the effectiveness of the first cycle approach by answering the following questions: | | | | | |

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| A. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion Data) <ul style="list-style-type: none"> Review of data on BIPS Review of phone calls and emails for additional support | B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity or integrity of implementation.) <ul style="list-style-type: none"> Review of data on BIPS Review of phone calls and emails for additional support | C. List the information or measures the team will use to determine what worked and what didn't work? (Impact data) <ul style="list-style-type: none"> Review of data on BIPS Review of phone calls and emails for additional support |
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| S | Study – Analysis of data after implementing an approach | | | | |
| At the end of cycle 1, answer the following questions based on the data collected from the identified measures in boxes A, B, and C above: | | | | | |
| 1. What worked and how do you know? <ul style="list-style-type: none"> | 2. What didn't work and how do you know? <ul style="list-style-type: none"> | 3. Do you need any additional assistance as you look at your results and start planning for Cycle 2? ___Yes ___No <ul style="list-style-type: none"> | | | |
| Reflect on the answers in box 1 and 2 above for cycle 1 and check which option best describes what you will do in your plan for cycle 2 (double click the box and select "check" to check the box)? | | | | | |
| <input type="checkbox"/> Target goal has been met and is changed to a new target goal. <input type="checkbox"/> Target goal not met but current plan is effective so we will continue current plan and repeat it for the next cycle. | | <input type="checkbox"/> Target goal not met so we will continue current plan. We will make improvements to the plan based on what didn't work as identified in #2 above. <input type="checkbox"/> Target goal not met and information indicates that we need to abandon the current plan and identify a new approach. | | | |
| A | Act – Revise or continue with implementation plan based on data analysis. | | | | |
| 4. What is your focus for cycle 2 (Identify key approach or strategy)? If you are continuing with the approach from cycle 1, restate it here. If you are changing your approach for cycle 2, state it here. Cycle 2 DIPs are due to your supervisor by February 2020. This plan should cover March through September 2020. | | | | | |
| Step # | Cycle 2 List the specific steps your team will complete during the second cycle. Remember, this is your "To-Do" list | Person(s) responsible for completion of the step. | Measure/Indicator (How will you know if the step is completed) | Start Date | End Date |

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Implementation Plan Quality Check:

What resources/budget needs do you have for cycle 2?

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If you identified budget needs, what budget code will you use to meet the budget needs for this cycle?

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If funding is not available, list the steps from the implementation plan that will address the funding gap.

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What professional development, if any, will be offered in cycle 2 to support the staff in implementing the approach?

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Determine the measures/data that will be used to determine the effectiveness of the Cycle 2 approach by answering the following questions

A. List the information or measures the team will use to determine if the approach was implemented/completed? (Completion Data)

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B. List the information or measures the team will use to determine if the approach wasn't implemented correctly? (Fidelity of implementation.)

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C. List the information or measures the team will use to determine what worked and what didn't work? (Impact Data)

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Be sure you have noted improvements you have made in your measures/data collection. It is important that the district share best practices – “We” is smarter than “Me.”

Begin planning for 2019-2020 DIP.