**Written Notice of Appeal**

**For Denial of**

**McKinney- Vento Homeless Education Program Eligibility, School Selection or Enrollment**

**McKinney- Vento Homeless Education Program**

**ESSA, Title IX, Part A**

**Iredell Statesville Schools**

**Iredell Statesville Schools – Parent Packet**

**Written Notice of Appeal for Denial of McKinney Vento Homeless Education Program Eligibility, School Selection or Enrollment**

This form is to be completed by the parent, guardian, unaccompanied youth who disagrees with the school level denial of the McKinney Vento Homeless Education Program eligibility, school selection or enrollment decision for student(s) in Iredell Statesville Schools, under the McKinney Vento Homeless Assistance Act.

Upon request, the school based liaison will assist you in completing this form.

You have the right to contact an advocate or attorney in the resolution of this matter. You will be provided a copy of this document.

**Please print:**

Parent/Guardian/Unaccompanied Youth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_State: \_\_\_\_\_\_\_\_\_\_\_\_\_\_Zip code\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Name of Student(s) Involved** | **Grade** | **Relationship** |
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I disagree with and wish to appeal the McKinney Vento Homeless Education Program eligibility, school selection or enrollment decision made regarding my child(ren) listed above to the Iredell Statesville Schools District Homeless Liaison.

I have been provided the following:

* A written explanation of the school’s decision
* Contact information to Iredell Statesville Schools’ District Homeless Liaison and the NC State Coordinator
* A copy of my rights to appeal under the McKinney Vento Homeless Assistance Act

Reason for the disagreement: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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*(Additional information may be attached separately.)*

Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Statement of Rights and Procedures during Dispute Resolution Process is attached.*

**Iredell Statesville Schools**

**Statement of Rights and Procedures during Dispute Resolution Process**

The McKinney Vento Homeless Assistance Act entitles children who are homeless to a free, appropriate public education and requires schools to remove barriers to their enrollment, attendance, and success in school. This federal law protects all students who do not have a fixed, regular, and adequate nighttime residence as defined by the Act.

You have the right to:

* Initiate the dispute resolution process in writing or verbally either at the school or at the local liaison’s office.
* Submit your appeal complaint to the Iredell Statesville Schools’ district homeless liaison within 2 school days of receiving the denial of eligibility, school selection or enrollment.

Tonya Reid, McKinney Vento Homeless Education Program District Liaison

Iredell Statesville Schools

410 Garfield Street, Statesville NC 28677

704-832-2549

treid@iss.k12.nc.us

* Provide supporting written or verbal documentation during the appeal process.
* Your child(ren) can remain at current school or enroll immediately at the school located in the attendance zone of your nighttime temporary residence with transportation provided, if necessary, pending the resolution of the dispute.
* Know that immediate enrollment includes full participation in all school activities.
* Obtain assistance of advocates or attorneys.
* Iredell Statesville Schools’ district homeless liaison and officials shall carry out the dispute resolution process within 15 school days or 30 calendar days, whichever is less; according to the Dispute Resolution Process outlined in Iredell Statesville Schools Board of Education policy #4125 – Homeless Students.
* Appeal the decision after the final denial from Iredell Statesville Schools’ district homeless liaison regarding the student(s) eligibility, school selection or enrollment to the State Coordinator within 3 school days; also have the option to request an extension (though extensions are not guaranteed) from the State Coordinator.

Lisa Phillips, State Coordinator for the Education of Homeless Children and Youth

NC Department of Public Instruction

Office of the Deputy State Superintendent of Innovation

Federal Program Monitoring and Support  Division
The SERVE Center at UNCG

336-315-7491

 In this process you must provide the following:

* Name, address, email address, phone number of the person filing the appeal
* Relationship or connection of the person to child(ren) in question
* Name the school district and specific school in question
* The federal requirement alleged to have been violated
* How the requirement has been violated
* The relief the person is seeking
* Upon review, the State Coordinator shall provide the school district and person filing the appeal, an opportunity to respond and provide additional evidence.
* The State Coordinator shall issue a final written decision to person pursuing the appeal and the school district involved within10 school days following the receipt of the complete appeal.